Code of Conduct Incident Report Form

Please use this form to report any incidents that violate the Friends of the Guelph Public Library's Code of Conduct. Your report will be treated with confidentiality and sensitivity.

Date of Incident:

Time of Incident:

Location of Incident:

Description of Incident: [Please provide a detailed description of the incident, including what occurred, who was involved, and any other relevant information]

Names of Individuals Involved (if known):

Witnesses (if any):

Your Name (optional):

Your Contact Information (optional): [Email Address or Phone Number]

Additional Comments or Information: [Please provide any additional comments or information that you believe is relevant to the incident]

Email Completed form to: **info@fgpl.ca**

By submitting this form, you acknowledge that the information provided is accurate to the best of your knowledge and that you understand the Friends of the Guelph Public Library will investigate this incident in accordance with its **Code of Conduct Complaints Policy**.