FRIENDS OF THE GUELPH PUBLIC LIBRARY

Annual General Meeting 2023

AGENDA

1. Call to Order
2. Explanation of how to view AGM documents
3. Approval of the Agenda
4. Declaration of pecuniary interest
5. Approval of the Minutes of the AGM of April 24, 2019
6. Business arising from the 2019 Minutes, not listed on the Agenda
7. Chairperson's Report
8. Correspondence
9. Treasurer's Report
    - Year-End 2023 Financial Statement
    - Auditor's Report
    - 2023-24 FGPL Budget
10. Book Sale Report
11. Library Report
12. Governance Committee Report
    - Amendments to the Constitution
13. Nominating Committee Report
14. Election of the Executive for 2023-26
15. Presentation of Honorary Life time Members
16. Other Business
17. Motion to Adjourn

Guest Speaker: **Duncan Bates** is a Senior Associate with Diamond Schmitt Architects and is the design lead for the new Central Library project. He is also a long-time resident of Guelph.

HOW TO VIEW DOCUMENTS

APPROVAL OF AGENDA

DECLARATION OF PECUNIARY INTEREST

APPROVAL OF MINUTES AGM 2019

APRIL 24TH 2019 MINUTES

1. **Call to Order and Welcome.**
   Virginia Gillham, Chair, called the meeting to order at 7:05 p.m., and welcomed those in attendance.

2. **Presentation and Approval of Agenda.**
   Motion: that the Agenda be adopted as printed. J.Shute/I.Findlay Carried

3. **Presentation and Approval of the Minutes of April 18, 2018.**
   Motion: that the Minutes of April 18, 2018, be accepted as printed.
   E.Lilley/H.Beecroft Carried

4. **Business arising from the 2018 Minutes not covered elsewhere in the Agenda.** None.

5. **Chair's Report.**
   Outlining her printed report, Virginia Gillham, noted:
   - total financial assets of approximately $750,000.00. The intention is to make a gift to the Library when the sod is finally turned for the new main library. The secret hope is that the gift can be $1,000,000.00.
   - Guelph Reads returned in 2019 thanks to Christie Brown who volunteered to assume organizational responsibility. A dynamite panel contributed to what may have been the best Guelph Reads to date,
   - the special events committee presented 'Open Minds': a diverse and exciting line up of speakers in May 2018. 'Open Minds' will return in May 2019. This series shows that FGPL is more than a book sale,
   - the list of contributions made annually to the various Library programs,
   - thanks to Library Staff and Board, the Executive of the FGPL and the 200 plus volunteers who are all committed and extremely hardworking.

   Motion: that the Chair's report be accepted as printed. V.Gillham/M.Goodwin Carried

6. **Correspondence.** None.

APRIL 24TH 2019 MINUTES

7. Treasurer's Report.

Elaine Lilley, Treasurer, outlined and explained the audited Annual Treasurer's Report and noted total assets as of March 31, 2019 of $744,030.90, an increase over last year of $75,246.07 This increase in assets is due mainly to the tremendous success of the Annual Book Sale held on October 2018: a book sale net of $112,598.50. However, the depressed market value of the investments held in the Guelph Community Foundation lowered the expected overall assets The Treasurer noted that the market value of these assets has already been on the rise The bulk of the monies are held in the Guelph Community Foundation ($708,766.23) with the remainder in a Meridian Credit Union Savings Account ($15,083.07) and a chequing account balance of $20,181.60.

Motion: that the Treasurer's Report be accepted as printed. E.Lilley/I.Findlay Carried

8. Committee Reports.

Book Sale. Virginia Gillham presented a written report and Book Sale Facts 2018 outlining the success over years of the sale from 2007 ($10,000 gross revenue) to 2018 ($127,831 gross revenue). 2018 had over 7000 shoppers, approximately 235 volunteers and 102,860 items for sale of which 78% sold. Ms. Gillham said that the 2019 sale will be held on October 25-27 and that is hoped that the Huron Street site will be available. She also noted the death of John Woods who owned the property and was a valued library supporter. The FGPL has made a donation in his honour to the Library.

Volunteer Opportunities. Nancy Ryan outlined this new program open to members of the FGPL whereby they can volunteer to assist with library programs. There are many different programs and you can pick one which suits your interests and available time. Check the FGPL website link to volunteer for this opportunity.

Speakers' Series. Bryan Neath spoke about the upcoming events in this second year of 'Open Minds'. These events are so popular that one is full and the other has only a few available spaces. Mr.Neath suggested that those still interested could check the website for cancellations.

APRIL 24TH 2019 MINUTES

9. Proposed Amendments to the Constitution.

Virginia Gillham (Chair) presented, by means of a PowerPoint presentation, a document which outlined a great many revisions to the constitution. Many were to update and to clarify language. She concentrated on a few important sections:

- Executive membership,
- Quorum,
- new Executive Board of Trustees and,
- adding the Book Sale Committee to the list of Task Groups. The Book Sale Committee has existed for many years, but was not noted in the Constitution.

(The full document of constitutional revisions is available on request and is attached to the official Minutes for archival purposes.)

Motion: to accept amendments to the Constitution as printed in the AGM package.

V.Gillham/A.Murray Carried

10. Proposed Executive Slate.

The Chair presented a Proposed Executive Membership Slate for 2019-20, consisting of Virginia Gillham, Chair; Bryan Neath, Vice Chair; Elaine Lilley, Treasurer; May Goodwin, Recorder and Members-at-Large: Mary Mulholland, Mei-Fei Elrick, Ian Findlay, Nancy Ryan and Paul Young. Since there were no nominations from the floor the motion was called.

Motion: that the proposed Executive slate be adopted as printed.

C.Stewart/L.Snell Carried

APRIL 24TH 2019 MINUTES

11. Honourary Membership.

V.Gillham (Chair) presented Liz Macrae with a life-time Honourary Membership. Liz, who stepped down from the FGPL Executive during the current year, was a great asset to the FGPL and a consummate friend of the library - and probably it's one of its most frequent users. Liz graciously accepted the honour with thanks.

12. Report from the CEO of the Library: Steve Kraft.

Mr. Kraft thanked the 'Friends' for their continued and enthusiastic support of the library, its staff and its goals. He passed out information on some upcoming Library events. He talked about the effect of provincial budget cuts and how they would impact libraries. Guelph will cease receiving interlibrary loans, for example, because the budget of the Southern Ontario Library System, of which Guelph is a part, has had its budget cut by 50%. He fears that the rural libraries will be greatly affected. Regarding the proposed new library, he suggested that those present might like to attend the River Run Centre on May 29th to see the early concept drawings. He suggested that a fourth floor might be needed to house shelves, archives, meeting space, recording studios, and computer banks, etc.

13. **Other Business.** None

12. **Motion to Adjourn the business portion of the meeting at 8:05 p.m.**

I.Findlay/B.Neath Carried.

APRIL 24TH 2019 MINUTES

Guest Speaker.
The Chair introduced the Guest Speaker: The Hon. Lloyd Longfield.

Mr. Longfield expressed his pleasure at being invited to be the guest speaker at the 'Friends' AGM. He encouraged those present to keep alive the dream of a new main library and the development of downtown pubic space. He spoke for about 30 minutes on 'Food Insecurity in Guelph/Wellington. He covered such topics as,

- committee work on agriculture and manufacturing,
- Stats Canada measurement of outcomes,
- food first - then affordable housing,
- need for partnerships to accomplish goals both municipally and provincially,
- tribute to libraries which encourage critical thinking and knowledge transfer,
- Poverty Elimination Taskforce projections: 20% reduction by 2020 and a 50% reduction by 2030.

Thanks. Ian Findlay, with a few amusing anecdotes, thanked the speaker for a most interesting and stimulating talk. Instead of an honourarium, a small gift was made to the Guelph Food Bank on behalf of Mr.Longfield.

CHAIR PERSON'S REPORT

CORRESPONDENCE

TREASURER'S REPORT

YEAR END 2023

AUDITOR'S REPORT

2023 -24 FGPL BUDGET

2022-23 YEAR END

Treasurer's Report
April 1, 2022 to March 31, 2023

Assets as at April 1, 2022

	Current Accouant Bt/Fwd	$24,713.39
	Savings Account	$5,095.99
	Guelph Community Foundation	$1,020,903.67
	TOTAL	**$1,050,713.05**
Income	Membership by STRIPE	$809.73
Current Account	Membeship:Direct	$920.00
	Donations by Canada Helps	$1,440.00
	Donations: Direct	$150.00
	Book Sale Revenue	$68,473.50
	TOTAL	**$71,793.23**
Expenses	Gift to Library	$500.00
Current Account	FGPL Admin	$265.15
	STRIPE Fee	$42.10
	Canada Helps Fee	$55.86
	Book Sale Expenses	$17,245.42
	Transfer to Savings Accnt	$65,000.00
	TOTAL	**$83,108.53**
	Income less expenses	($11,315.30)
	Current Acct. Blance	**$13,398.09**

Assets as of March 31, 2023

Current Account	$13,398.09
Savings Account	$70,095.99
Saving Acct. Interest	$168.37
Guelph Community Foundation	$986,000.00
TOTAL	**$1,069,662.45**

AUDITOR'S REPORT

Friends of the Guelph Public Library

Auditors' Report
to the
Annual General Meeting
April 19th 2023.

This is to certify that we have examined the financial record of the
Friends of the Guelph Public Library
for the Period **April 1, 2022 through March 31, 2023.**

We find the records to be in order and the Annual Treasurer's Report
dated **April 3, 2023** to be a complete and accurate reflection of the finances
of the Friends of the Guelph Public Library.

_____
Elaine Lilley
Member
Friends of the Guelph Public Library

Date_____

_____
John Holman
Member
Friends of the Guelph Public Library

Date_____

2023-24 PROPOSED BUDGET

Friends of the Guelph Public Library
2023-24 Proposed Budget

Assets as at April 1, 2023			Total
	Current Account Bt/Fwd	$13,398.00	
	Savings Account	$70,095.00	
	Community Foundation	$986,000.00	
	TOTAL	**$1,069,493.00**	**$1,069,493.00**
Income	Membership by STRIPE	$800.00	
Current Account	Membeship:Direct	$900.00	
	Donations by Canada Helps	$1,400.00	
	Donations: Direct	$150.00	
	Book Sale Revenue	$76,000.00	
	TOTAL	**$79,250.00**	**$1,148.743.00**
Expenses	Gift to Library	$1,000,000.00	
Current Account	FGPL Admin	$300.00	
	STRIPE Fee	$40.00	
	Canada Helps Fee	$50.00	
	Book Sale Expenses	$19,750.00	
	Books for Babies Program	$800.00	
	Co-Sponsor Speakers Series	$10,000.00	
	AGM Expenses	$250.00	
	TOTAL	**$1,031,190.00**	**$117,553.00**
Assets as at March, 2024			**$117,553.00**

BOOK SALE REPORT

BOOK SALE REPORT

- THE FRIENDS OF THE GUELPH PUBLIC LIBRARY'S MANDATE IS TO FUNDRAISE, PROMOTE LIBRARY SERVICES IN THE COMMUNITY, AND TO SUPPORT THE GUELPH PUBLIC LIBRARY.
- IN 2014, THE FRIENDS MADE THE INAUGURAL GIFT OF $10,000 FOR A LIBRARY ENDOWMENT FUND.
- IN 2016 THEY CONTRIBUTED TOWARD THE COST OF OUTFITTING A NEW BOOKMOBILE AND BEGAN ANNUAL SUPPORT OF THE BOOKS FOR BABIES PROGRAM.
- MOST OF THE FUNDS RAISED ARE INVESTED IN THE GUELPH COMMUNITY FOUNDATION TOWARD A MAJOR GIFT TO THE LIBRARY IN SUPPORT OF THE PLANNED NEW MAIN LIBRARY. THAT SUM IS NOW APPROXIMATELY $1,000,000.00

BOOK SALE REPORT

- THE BOOK SALE HAS BEEN AN ANNUAL AUTUMN EVENT SINCE 2007, WITH THE EXCEPTION OF 2020 AND 2021 WHEN PUT ON HOLD BY THE COVID-19 PANDEMIC.
- THE FIRST SALE WAS HELD IN THE OLD QUEBEC STREET MALL FOR ONE DAY, FEWER THAN 20,000 BOOKS FOR SALE AND GROSSED ABOUT $10,000.
- VIRGINIA GILLHA STEPPED DOWN AS CHAIR OF THE BOOK SALE COMMITTEE IN 2022 AFTER LEADING YEAR OVER YEAR GROWTH FROM FEWER THAN $20,000 IN THE EARLY DAYS TO $127,000 IN 2019.
- MAY GOODWIN, ANOTHER MEMBER OF THE EXECUTIVE AND BOOK SALE COMMITTEE, VOLUNTEERED TO COORDINATE THE 2022 BOOK SALE IF THE DIFFICULT TASK OF FINDING A VENUE COULD BE FOUND

BOOK SALE REPORT

- THE COMMITTEE HAD A LATE START AFTER MAKING THE EXTREMELY DIFFICULT DECISION TO TAKE A MUCH SMALLER SPACE.
- THE BOOK SALE CORE STEERING COMMITTEE, AND ITS WORKING GROUPS APPLIED AND MODIFIED METHODS TO FIT THE NEW REDUCED SPACE.
- PATRONS LIKED THE BRIGHT, CLEAN ATMOSPHERE WITH SEPARATE ROOMS FOR PARTICULAR GENRES.
- AS A RESULT OF THE 2022 BOOK SALE, $52,000 IN REVENUE WAS ADDED TO THE ACCUMULATING MONIES.
- THIS RESULT WAS REACHED BY DEDICATED WORK OVER THREE MONTH PERIOD WITH OVER 200 VOLUNTEERS.

BOOK SALE REPORT

WE WANTED GUELPH TO KNOW THAT 'WE ARE BACK!' AND THAT A CHERISHED COMMUNITY EVENT WILL CONTINUE INTO THE FUTURE.

BOOK SALE REPORT

MAY GOODWIN
CHAIR/COORDINATOR
2022 BOOK SALE COMMITTEE

"I AM GRATEFUL TO THE BOOK SALE CORE STEERING COMMITTEE AND ITS WORKING GROUPS FOR ALWAYS HAVING MY BACK, FOR OFFERING SOUND ADVICE AND ASSISTANCE AS I STRUGGLED WITH A STEEP LEARNING CURVE IN MY FIRST YEAR AS CHAIR. ALL OUR VOLUNTEERS CONTRIBUTED TO THE SUCCESS OF THE SALE AND EACH DESERVES MY THANKS AND GRATITUDE."

-MAY GOODWIN

BOOK SALE REPORT

Members:

Lynn Allan

Linda Kearns

Sue Merritt

Kathy Maclean

Nancy Ryan

Brenda Walton

Marie Downie

Bea Long

Val Morse

Laura Pinarello

Tara Signorelli

Sandi Wilkes

BOOK SALE REPORT

With Support From

Regan Avis

Jessica Barrie

Lisa Cunningham

Christine Hassan

Jacki Mieczaniac

Kevin Orr

Judith Renaud

Paul Young

BOOK SALE REPORT



BOOK SALE FACTS

2012	4,474 shoppers*		55,213 items for sale	65% sold
2013	5,950 shoppers		75,284 items for sale	70% sold
2014	7000 shoppers		78,390 items for sale	79% sold
2015	7725 shoppers		107,365 items for sale	72% sold
2016	7735 shoppers		97,366 items for sale	80% sold
2017	7073 shoppers	275 Volunteers	100,772 items for sale	78% sold
2018	7000 shoppers	235 Volunteers	102,890 items for sale	76% sold
2019	8336 shoppers	275 Volunteers	99,421 items for sale	81% sold
2021 & 2022*	*Covid-19 Pandemic. No Book Sale*			
2022	3614 shoppers	220 volunteers	53,743 items for sale	77% sold

** The number of shoppers does not include the volunteers' pre-sale appreciation event.*

BOOK SALE FACTS

Year	Gross Revenue	Expenses	Net Revenue	Venue
2007	$ 10,253.00	$ 1,966.00	$ 8,288.00	Old Quebec St. Mall
2008	$ 16,235.00	$ 4,447,00	$ 11,788.00	Old Quebec St. Mall
2009	$ 21,439.00	$ 3,174.00	$ 18,265.00	160 Wyndham St.N.
2010	$ 27,660.00	$ 3,662.00	$ 23,998.00	Fastforms, Massey Rd
2011	$ 42,201.00	$ 3,697.00	$ 38,504.00	Fastforms, Massey Rd
2012	$ 67,358.00	$ 7,729.00	$ 59,628.00	Fastforms, Massey Rd
2013	$ 88,173.00	$ 7,003.00	$ 81,169.00	Fastforms, Massey Rd
2014	$100,466.00	$ 8,981.00	$ 91,485.00	White Rose, Edinburgh
2015	$119,663.00	$ 9,113.00	$110,550.00	Home Hardware, Speedvale
2016	$121,043.00	$16,592.00	$104,451.00	Woods Factory, Huron St.
2017	$121,140.00	$18,619.00	$102,521.00	Woods Factory, Huron St.
2018	$128,682.00	$15,325.00	$112,375.00	Woods Factory, Huron St.
2019	$134,613.00	$17,550.00	$117,063.00	Woods Factory, Huron St.
2020 & 2021	*Covid-19 Pandemic. No Book Sale.*			
2022*	$ 68,403.00	$16,787.00	$ 51,616.00	Woods Factory, Huron St.

** 2023 This space was one-third area of previous venue, with the resulting limited shopper access and sales.*

LIBRARY REPORT

GOVERNANCE COMMITTEE REPORT

CONSTITUTION AND BYLAWS 2019

Article I: NAME

The name of this organization shall be: Friends of the Guelph Public Library, hereinafter referred to as 'The Friends'. This shall be a benevolent, voluntary and charitable association which shall be carried on without purpose of gain by its members.

Article II: DEFINITIONS

Section 1. The Executive Council of The Friends shall hereinafter be referred to as 'the Executive'.

Section 2. The Guelph Public Library System shall hereinafter be referred to as 'the Library'.

Section 3. The Guelph Public Library Board shall hereinafter be referred to as 'the Board'.

Section 4. The Chief Librarian of the Guelph Public Library System shall hereinafter be referred to as 'the Librarian'.

Article III: MISSION

The mission of The Friends is to promote libraries, literacy and reading.

CONSTITUTION AND BYLAWS 2019

Article IV: GOAL

To receive and maintain a fund or funds and to apply all or part of the principal and income therefrom, from time to time, to promote the Guelph Public Library and assist Library programs and projects.

Article V: MEMBERSHIP

Section 1. Membership

Membership in The Friends shall be open to all persons/corporations who support the mission and goals of the organization.

Section 2: Annual Membership Dues

Dues are to be approved at the Annual General Meeting in April for the following calendar year.

- Individual Member $10.00
- Family (parents and their dependant children) $20.00
- Community Group $30.00
- Corporate $50.00

Section 3. Voting

Each paid membership shall be entitled to one vote. A family membership entitles each parent to one vote. A corporate or community group membership entitles each group to one vote.

Section 4. Honorary Life Membership

Upon the signed recommendation of one member, seconded by another member, and with the unanimous approval of the Executive of The Friends of the Guelph Public Library, honorary life membership may be conferred upon a person who shall have rendered notable service to The Friends and/or the Library community. An honorary member shall have none of the obligations of membership in The Friends but shall be entitled to all of the privileges.

Section 5. Privileges

All members of The Friends, except those listed under **Article VI, Section 2**, are entitled to all of the following privileges:

- to attend and participate in all meetings,
- to vote on any issue including the election of officers, changes to the Bylaws, and approval of the annual budget and dues,
- to serve in any capacity on the Executive or its Standing Committees,
- to receive without charge one copy of all issues of The Friends' newsletter.

CONSTITUTION AND BYLAWS 2019

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CONSTITUTION AND BYLAWS 2019

Article VI: EXECUTIVE - OFFICERS AND ELECTION

Section 1: Executive

- The operation of the organization shall be vested in an Executive which shall consist of four (4) officers and at least three (3) but a maximum of six (6) executive members-at-large.
- The constitutional Executive shall be: Chair, Vice-Chair, Treasurer and the Recorder, and at least three (3) but a maximum of six (6) executive members-at-large.
- The Library Board Liaisons and the Librarian or designate shall be ex-officio members of the Executive. Ex-officio members are deemed to have voice but not vote.
- The Executive of The Friends shall have full and complete charge of all business of The Friends not otherwise delegated to a specific officer, officers or standing committee or reserved to the membership. It shall act upon any appeals properly presented to it.
- All executive members who are entrusted with any books or records of The Friends shall maintain and keep such books or records in good order and shall at all times have them available for authorized audit, examination or inspection.
- All executive members at the expiration of their respective terms of office or when removed or when their offices become vacant, shall deliver to their duly elected successors, and if there is no successor, to the duly elected officers of The Friends, all books, paper, moneys, and other property in their possession belong to The Friends.

Section 2: Eligibility of Executive Members

Currently serving elected city of Guelph officials, appointed Library Board officials and Library employees of the City of Guelph shall not be permitted to serve on the Executive, except that one or two Library Board members shall be liaison representative of the Executive.

Section 3: Terms of Office

- All officers and executive members shall be elected for a one-year term with the option of renewal. The term of office shall begin following the annual meeting in April.
- Executive members shall be elected by a majority secret ballot vote of those present at the annual meeting.

Section 4: Nominating Committee

Prior to each Annual General Meeting, nominees for the Executive for the subsequent year shall be identified by a Nominating Committee appointed by the Chair with the consent of the Executive. Such Nominating Committee shall consist of one member of the Executive and two members of good standing of The Friends. Nominations shall be submitted to the membership in writing at the Annual General Meeting in April. The Nominating Committee will seek a slate representative of the community. Additional nominations may be made from the floor with consent from the nominee.

CONSTITUTION AND BYLAWS 2019

Section 5: Quorum

A minimum of fifty percent (50%) of the Executive plus one (1) shall constitute a quorum. The decision of the Executive shall be determined by a majority vote unless otherwise provided herein.

Section 6: Nonfulfillment of Duties

Any member of the Executive, by majority vote of the Executive, may be asked to resign from the Executive for any cause which the Executive may deem reasonable.

Article VII: DUTIES OF OFFICERS

1. The Chair shall:
   - preside over all meetings of the organization and shall have general supervision of the affairs of the organization,
   - be an ex-officio member of all committees except the Nominating Committee,
   - be the liaison between the Librarian and the Board,
   - represent The Friends or appoint a delegate to represent The Friends before any person or group which has requested such a representative and that the Chair or majority of the Executive agree to meet,
   - the Chair shall be the Chief Executive Officer of The Friends and shall be responsible for enforcing the Constitution. The Chair shall have the authority to interpret the Constitution of The Friends, subject to an appeal to the Executive provided that any such interpretations or decisions on appeal are consistent with the Constitution.

2. The Vice-Chair shall:
   - assume the duties of the Chair in his/her absence,
   - perform other duties of the Chair,
   - perform duties as assigned by the Chair.

3. The Recorder shall:
   - take the Minutes of all meetings,
   - conduct all correspondence as directed by the Chair,
   - maintain the records of The Friends,
   - perform such other duties as are customary of the office of Recorder.

4. The Treasurer shall:
   - be the chief financial officer of the organization,
   - make regular financial reports to the Executive,
   - prepare an annual report for the Annual General Meeting,
   - prepare any annual filing required for income tax purposes.
   - keep an account of all money received by the organization and deposit the same in the bank designated by the Executive Board of Trustees,
   - keep an account of all disbursements,
   - maintain a record of the payment of membership fees, keeping the Membership Coordinator regularly informed,
   - perform such duties as the Executive may from time to time prescribe.

CONSTITUTION AND BYLAWS 2019

Article VIII: FINANCES

Section 1: General Operation

1. All funds of the organization shall be deposited from time to time to the credit of the organization in such banks as the Executive selects.

2. All expenditures from these funds shall be approved by the Executive.

3. Dues shall be payable annually and shall become due the first day of April to coincide with the fiscal year and the first day of September to coincide with the annual book sale. The dues for the coming year shall be set annually by the Executive at the Annual General Meeting in April. Membership renewals will be available beginning in September of each year, at the annual book sale at the membership rates set the previous year. Memberships sold or renewed after the Annual General Meeting shall reflect any increase introduced at the Annual General Meeting.

4. The fiscal year shall run from April 1 through March 31 to allow a current financial statement to be presented at the Annual Meeting in April.

5. An Auditing Committee of two members, appointed by the Chair in consultation with the Executive, shall audit The Friends financial records at the end of the fiscal year and submit its report at the Annual General Meeting.

6. No member of The Friends shall be liable except for unpaid dues for the current year and no personal liability shall in any event attach to any member of The Friends in connection with any of its activities or undertakings. All liabilities of the organization shall be limited to its deposited funds.

7. Money received from memberships, projects, gifts, and memorials shall be used to further the goals of The Friends.

8. No part of the net earnings of the organization shall benefit, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered, for example, an honorarium.

9. Trustees shall not be compensated for their services to The Friends. Upon the approval of the Executive, officers may be reimbursed for reasonable expenses incurred in carrying out their duties as Executive Members.

10. The executive shall pay or provide for the payment of all reasonable and necessary expenses, costs and fees incurred by, or on behalf of, the Executive in connection with the establishment and maintenance of The Friends, including the employment of such professional assistance as the Executive, in their discretion may deem necessary or appropriate in the performance of their duties.

CONSTITUTION AND BYLAWS 2019

Section 2: Executive Board of Trustees

1. Three Executive members, by virtue of their offices, shall constitute the Executive Board of Trustees. Two of these shall be the Chair and the Treasurer. The Executive shall annually designate one of the other members of the Executive as the third Trustee.

2. The Trustees shall be responsible for ensuring that all finances are managed in accordance with the Constitution. The Trustees shall be responsible for ensuring that the funds and property of The Friends are properly received and managed for the sole use and benefit of The Friends and in accordance with accounting practices.

3. All cheques, electronic transfers and other financial documents require two signatures. The signators shall be any two of the three Trustees or one Trustee and one designated Executive member-at-large.

4. The Trustees shall meet annually with the investment managers and/or any other relevant professionals, and report to The Friends.

Article IX: STANDING AND SPECIAL COMMITTEES

Section 1. Standing Committees

1. Standing Committees perform a continuing function and shall be constituted at an Annual General Meeting by majority vote.

2. Each Standing Committee shall appoint a Convenor.

3. The Executive shall appoint a member of the Executive to serve on each Standing Committee and the Executive member and/or Convenor will report on the activities of the Standing Committee to the Executive.

4. All disbursements are subject to the approval of the Executive and shall be signed by the Executive signing officers.

5. All Standing Committees shall report annually, in April, in writing.

Section 2. Special Committees

1. Special Committees (ad hoc) perform special tasks as the need arises and cease to exist upon presentation of their report to the Annual General Meeting.

2. A Special Committee may not be appointed to perform a task that falls within the assigned function of an existing Standing Committee.

3. All Special Committees are subject to those conditions outlined in **Article IX, Section 1.** for Standing Committees.

CONSTITUTION AND BYLAWS 2019

Section 3. Task Groups

1. **Program, Special Events and Hospitality Committee**
This committee is responsible for planning and implementing all programs and special events for this organization. These will include cultural activities in the realms of art, music, and literature. This committee will also prepare for and host the Annual General Meeting.

2. **Public Relations and Publication Committee**
This committee shall be responsible for publicity and public relations, including brochures, newsletters (print and electronic), press releases, et cetera.

3. **Fundraising Committee**
This committee shall be responsible for encouraging gifts and memorials to the Library in cooperation with the Library Board. It shall also plan and implement activities to raise money to support Library programs.

4. **Advocacy Committee**
This committee shall be responsible for acting as advocates for the Library in the community.

5. **Book Sale Core Steering Committee**
The annual book sale is the major fundraising activity of The Friends. It is organized and administered by a Core Steering Committee of members in good standing of The Friends, separate from the Executive.

During the planning and organizing of the sale, the Chair of the Book Sale Core Steering Committee will keep the Executive informed of plans and progress. The book sale finances are maintained separately, but in conjunction with, the finances of The Friends. by the Treasurer of The Friends. All financial proceeds from the sale will revert to The Friends immediately upon completion of the sale.

CONSTITUTION AND BYLAWS 2019

Article X: MEETINGS

Section 1: Executive Meetings

The Executive shall meet at the call of the Chair. It shall meet a minimum of eight times between the Annual General Meetings. These meetings shall be designated as regular meetings. A quorum will be necessary for a regular meeting including at least one Executive member and excluding ex-officio members. If a member is absent from a meeting of the

Executive for three consecutive regular meetings without giving appropriate notice, the seat may be declared vacant by the Executive. The Executive may appoint a member to fill any vacancy until the next Annual General Meeting.

Barring emergencies, a member of the Executive should inform the Recorder of his or her inability to attend an Executive meeting at least 24 hours in advance of the meeting. This will allow the Recorder to determine if there will be a quorum for the meeting. If there is not a quorum, the Chair may re-schedule the meeting.

When the Chair deems it necessary to act promptly, the Executive may meet by teleconference call or the Chair may conduct a vote of the Executive by mail, email, telephone or other means of communication she or he deems appropriate. A majority of its members shall constitute a quorum.

CONSTITUTION AND BYLAWS 2019

Section 2: Annual General Meeting

At the call of the Chair, the Friends shall meet once a calendar year in April for an Annual General Meeting for the benefit of the membership at large. Notice of this meeting and a brief description of the major items of business shall be mailed to the membership at least two weeks before the date of the Meeting. If circumstances so require, this may be done by having notices posted at the several branches of the Library, on the web page, by e-mail, or through advertising in the news media

At the Annual General Meeting the order of business shall include the following:

- Call to order
- Presentation and approval of the Minutes of the last meeting
- Business arising out of the previous meeting
- Chair's Report
- Correspondence
- Treasurer's Report
- Committee Reports
- Special Resolutions (when necessary)
- Nominating Committee's Report
- Election of Executive Members
- Transaction of any other business
- Adjournment.

The quorum for an Annual or Special General Meeting shall be the majority (50% +1) of The Friends present. Proxies are not allowed.

Section 3: Special General Meeting

A Special General Meeting may be called by the Chair, or three members of the Executive Committee, or ten members of The Friends in good standing. The Meeting shall convene in the manner set out in paragraph 1 under Annual General Meeting and shall deal only with matters for which it was called. The notice of the meeting must state the reason for the meeting. Members shall be notified at least two weeks before the meeting.

CONSTITUTION AND BYLAWS 2019

Section 4: Parliamentary Authority

The rules contained in the current edition of **Robert's Rules of Order Newly Revised** shall govern The Friends in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order The Friends may adopt.

ARTICLE XI: AMENDMENTS TO THE CONSTITUTION AND BYLAWS

1. This Constitution and Bylaws shall not be altered, amended, varied, or added to except by Special Resolution of the members at the Annual General Meeting or Special General Meeting.

2. Such Special Resolution of the members shall be submitted in writing to the Executive during a meeting one (1) month prior to an Annual General Meeting or Special General Meeting. At the meeting of the Executive, the notice shall be discussed and given consideration. Majority approval of the amendment(s) by the Executive shall permit the Special Resolution to be brought before the membership at the upcoming Annual General Meeting or Special General Meeting.

3. The Special Resolution must detail any and all alterations, amendments, variations or additions to, and shall be signed by the Chair and Recorder of the Executive.

4. Members shall be notified in writing of the Notice of Motion two (2) weeks prior to the general membership meeting, such notice to be deemed to have been received by the members three (3) days after the date of mailing.

ARTICLE XII: DISSOLUTION OF THE FRIENDS

Should The Friends, from recommendation of the Executive, by a vote of two-thirds of the membership, elect to dissolve itself, after satisfaction of all liabilities, including the costs of dissolution such as, but not limited to, a financial audit and appropriate tax form completion, the net proceeds and net capital of the Trust Fund or any other monies or assets of The Friends, shall become the property of the Library within one year of said dissolution, on condition that these materials or funds are acceptable.

BYLAW UPDATES 2023

BYLAW UPDATES 2023

Article I: NAME

The name of this organization shall be Friends of the Guelph Public Library hereinafter referred to as ‘The Friends’. This shall be a benevolent, voluntary and charitable association which shall be carried on without purpose of gain by its members.

Article II: DEFINITIONS

Section 1. The Executive of The Friends shall hereinafter be referred to as ‘the Executive’.

Section 2. The Guelph Public Library System shall hereinafter be referred to as ‘the Library’.

Section 3. The Guelph Public Library Board shall hereinafter be referred to as ‘the Library Board’.

Section 4. The Chief Librarian of the Guelph Public Library shall hereinafter be referred to as ‘the Librarian’.

Section 5. The Chair, Vice-Chair, Treasurer and Secretary of the Executive shall hereinafter be referred to as ‘Officers’.

Article III: PURPOSE

The purposes of the Friends are:

1. to promote and publicize library services in the community
2. to fundraise
3. to advocate for the Library, when requested by the Library Board.

BYLAW UPDATES 2023

Article IV: MEMBERSHIP

Section 1. Membership

Membership in The Friends shall be open to all persons/corporations who support the mission and goals of the organization.

Section 2: Annual Membership Dues

Dues are to be approved at the Annual General Meeting in April for the following calendar year.

- Individual member $10.00
- Family (parents, partners, dependant children) $20.00
- Community group $30.00
- Corporate $50.00

Section 3. Voting

Each paid membership shall be entitled to one vote. A family membership shall be entitled to two votes. A corporate or community group membership entitles each group to one vote.

Section 4. Honorary Life Membership

Upon the signed recommendation of one member, seconded by another member, and with the unanimous approval of the Executive of The Friends of the Guelph Public Library, honorary life membership may be conferred upon a person who shall have rendered notable service to The Friends and/or the Library community. An honorary member shall have none of the obligations of membership in The Friends but shall be entitled to all of the privileges.

Section 5. Privileges

All members of The Friends, except those listed under **Article V, Section 2**, are entitled to all of the following privileges:

1. to attend, but not participate in, all meetings of the Executive
2. to attend the AGM and vote on any issue at the AGM
3. to be nominated to serve on the Executive or its Committees

BYLAW UPDATES 2023

Article V: EXECUTIVE - OFFICERS AND ELECTION

Section 1: Executive

1. The operation of the organization shall be vested in an Executive which shall consist of four (4) Officers, the Chair, Vice-Chair, Treasurer and the Secretary, and at least three (3) but a maximum of six (6) members-at-large of the Executive.
2. The Library Board Liaisons and the Librarian (or designate) shall be ex-officio members of the Executive. Ex-officio members are deemed to have voice but not vote.
3. The Executive of The Friends shall have full and complete charge of all business of The Friends not otherwise delegated to a specific Officer, Officers or Committee or reserved to the membership.
4. All members of the Executive who are entrusted with any books or records of The Friends shall maintain and keep such books or records in good order and shall at all times have them available for authorized audit, examination or inspection.
5. All members of the Executive at the expiration of their respective terms of office or when removed or when their offices become vacant, shall deliver to their duly elected successors, and if there is no successor, to the duly elected Officers of The Friends, all books, paper, moneys, and other property in their possession belonging to The Friends.

BYLAW UPDATES 2023

Section 2: Eligibility of Members of the Executive

Currently serving elected City of Guelph officials, appointed Library Board officials and Library employees of the City of Guelph shall not be permitted to serve on the Executive, except that one or two Library Board members shall be ex-officio liaison representative to the Executive.

Section 3: Terms of Office

1. Members of the Executive shall be elected for a term of three years and may stand for reelection for up to two additional terms of three years each, to a maximum term limit of nine years.
2. Members of the Executive shall be elected by a majority secret ballot vote of those present at the AGM.
3. Officers of the Executive shall be elected for a term of three years and may stand for reelection for up to two additional terms of three years each, to a maximum term limit of nine years.
4. Officers shall be elected by the Executive at a meeting following the AGM.

Section 4: Nominating Committee

Prior to each AGM, nominees for the Executive for the subsequent years shall be identified by a Nominating Committee appointed by the Chair with the consent of the Executive. Such Nominating Committee shall consist of the two members of the Executive and one member of good standing of The Friends. Nominations shall be submitted to the membership in writing at the AGM in April. The Nominating Committee will seek a slate representative of the community.

Section 5: Quorum

A minimum of fifty percent (50%) of the members of the Executive plus one (1) and of one Officer shall constitute a quorum for a vote. The decision of the Executive shall be determined by a majority vote unless otherwise provided herein.

Section 6: Nonfulfillment of Duties

Any member of the Executive, by two thirds (66%) vote of the Executive, may be asked to resign from the Executive for any cause which the Executive may deem reasonable.

BYLAW UPDATES 2023

Article VI: DUTIES OF OFFICERS

1. The Chair shall:
   - preside over all meetings of the organization and shall have general supervision of the affairs of the organization,
   - be an ex-officio member of all committees except the Nominating Committee,
   - be the liaison between the Librarian and the Library Board,
   - represent The Friends or appoint a delegate to represent The Friends before any person or group which has requested such a representative and that the Chair or majority of the Executive agree to meet,
   - the Chair shall be the Chief Executive Officer of The Friends and shall be responsible for enforcing the Bylaws.

2. The Vice-Chair shall:
   - assume the duties of the Chair in his/her absence,
   - perform duties as assigned by the Chair.

3. The Secretary shall:
   - take the Minutes of all meetings,
   - conduct all correspondence as directed by the Chair,
   - perform such other duties as assigned by the Chair

4. The Treasurer shall:
   - be the Chief Financial Officer of the organization,
   - make regular financial reports to the Executive,
   - prepare an annual report for the AGM
   - prepare any annual filing required for income tax purposes.
   - keep an account of all money received by the organization and deposit the same in a bank designated by the Finance Committee,
   - keep an account of all disbursements,
   - maintain a record of the payment of membership fees, keeping the Membership Coordinator regularly informed,
   - perform such duties as the Executive may from time to time prescribe.

BYLAW UPDATES 2023

Article VII: FINANCES

Section 1: General Operation

1. All funds of the organization shall be deposited from time to time to the credit of the organization in such banks as the Executive selects.
2. All unbudgeted expenditures shall be approved by the Executive.
3. Dues shall be payable annually. Dues for the coming year shall be set annually by the Executive and approved by the Members at the AGM in April. Memberships sold or renewed after the AGM shall reflect any increase introduced at the AGM.
4. The fiscal year shall run from April 1 through March 31.
5. An Auditing Committee of two members, appointed by the Executive, shall audit The Friends financial records at the end of the fiscal year and submit its report at the AGM.
6. No member of The Friends shall be liable except for unpaid dues for the current year and no personal liability shall in any event attach to any member of The Friends in connection with any of its activities or undertakings.
7. Money received from memberships, projects, gifts, and memorials shall be used to further the goals of The Friends.
8. No part of the net earnings of the organization shall benefit, or be distributable to, its members, Executive, Officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered, for example, an honorarium.
9. The members of the Executive shall not be compensated for their services to The Friends. Upon the approval of the Executive, Officers may be reimbursed for reasonable expenses incurred in carrying out their duties as members of the Executive.
10. The Executive shall pay or provide for the payment of all reasonable and necessary expenses, costs and fees incurred by, or on behalf of, the Executive in connection with the establishment and maintenance of The Friends, including the employment of such professional assistance as the Executive, in their discretion may deem necessary or appropriate in the performance of their duties.

BYLAW UPDATES 2023

Section 2: Finance Committee

1. The Finance Committee is comprised of the Chair of the Executive, the Treasurer, one other member of the Executive and one outside consultant.
2. The Finance Committee shall be responsible for ensuring that all finances are managed in accordance with the Bylaws. The Finance Committee shall be responsible for ensuring that the funds and property of The Friends are properly received and managed for the sole use and benefit of The Friends and in accordance with good accounting practices.
3. All cheques, electronic transfers and other financial documents require two signatures. The signators shall be any two of the four Officers.
4. The Finance Committee shall meet at least annually with the investment managers and/or other relevant professionals to review the portfolio and recommend any changes in investments. The Finance Committee reports to the Executive annually in writing.

Article VIII: STANDING AND SPECIAL COMMITTEES

Section 1. Standing Committees

1. Standing Committees perform a continuing function and shall be constituted by the Executive.
2. Each Standing Committee shall appoint a Chair and report on the activities of the Standing Committee to the Executive.
3. All disbursements are subject to the approval of the Executive via the Annual Budget

Section 2. Special Committees

1. Special Committees (ad hoc) perform special tasks as the need arises and cease to exist upon presentation of their report to the Executive. Members are appointed by the Executive. Special Committees report to the Executive.
2. A Special Committee may not be appointed to perform a task that falls within the assigned function of an existing Standing Committee.

BYLAW UPDATES 2023

Article IX: MEETINGS

Section 1: Executive Meetings

1. The Executive shall meet at the call of the Chair. It shall meet a minimum of eight times between the AGMs. These meetings shall be designated as regular meetings. A quorum that includes at least one Officer will be necessary for a vote.
2. If a member is absent from a meeting of the Executive for three consecutive regular meetings without giving appropriate notice, the seat may be declared vacant by the Executive. The Executive may appoint a member to fill any vacancy until the next AGM.
3. Barring emergencies, a member of the Executive should inform the Secretary of his or her inability to attend an Executive meeting at least 24 hours in advance of the meeting. This will allow the Secretary to determine if there will be a quorum for the meeting. If there is not a quorum, the Chair may re-schedule the meeting.
4. When the Chair deems it necessary to act promptly, the Executive may meet by teleconference call or the Chair may conduct a vote of the Executive by other electronic means of communication as she or he deems appropriate.

Section 2: Annual General Meeting (AGM)

1. At the call of the Chair, the Friends shall meet once a year in April for an AGM. Notice of this meeting and a brief description of the major items of business shall be circulated by email or other electronic communication to the membership at least two weeks before the date of the Meeting. If circumstances so require, the AGM may be held in person or electronically.
2. Proxies are not allowed at the AGM.

Section 3: Special Meeting

A Special Meeting may be called by the Chair, or three members of the Executive Committee, or ten members of The Friends in good standing. The Meeting shall convene in the manner set out in paragraph 1 under AGMs and shall deal only with matters for which it was called. The notice of the meeting must state the reason for the meeting. Members shall be notified by email or other electronic communication at least two weeks before the meeting.

Section 4: Parliamentary Authority

The rules contained in the current edition of **Robert's Rules of Order Newly Revised** shall govern The Friends in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order The Friends may adopt.

BYLAW UPDATES 2023

ARTICLE X: AMENDMENTS TO THE BYLAWS

1. The Bylaws shall not be amended except by Special Resolution of the members at the AGM or a Special Meeting.
2. Such Special Resolution of the members prepared by the Executive or one of its committees shall be submitted in writing to the Executive during a meeting a minimum of one (1) month prior to an AGM. At the meeting of the Executive, the notice shall be discussed and given consideration. Majority approval of the amendment(s) by the Executive shall permit the Special Resolution to be brought before the membership at the AGM.
3. Such Special Resolution of the members from the general membership of the Friends. The Executive will call a Special meeting of the Friends for the purpose of discussing and voting on the Special Resolution. The Special Resolution must detail any and all alterations, amendments, and variations.
4. Members shall be notified in writing of the Notice of Motion two (2) weeks prior to the AGM, such notice to be deemed to have been received by the members three (3) days after the date of mailing, or they shall be notified by email or other electronic communication.

ARTICLE XI: DISSOLUTION OF THE FRIENDS

Should The Friends, from recommendation of the Executive, by a vote of two-thirds of the membership, elect to dissolve itself, after satisfaction of all liabilities, including the costs of dissolution such as, but not limited to, a financial audit and appropriate tax form completion, the net proceeds and net capital of the Trust Fund or any other monies or assets of The Friends, shall become the property of the Library within one year of said dissolution, on condition that these materials or funds are acceptable.

NOMINATING COMMITTEE REPORT

EXECUTIVE ELECTION 2023-2026

IAN FINDLAY
CURRENT

Ian is a longtime resident, business owner and community builder in Guelph. Ian served on Guelph City Council for two terms and was the Council representative on the Library Board. He has served on the Board of Directors for The Elliott Community, Shared Value Solutions and was a founding member and Chair of eMERGE 100% Renewable.

Ian was the creator and manager for the #HappyMaking Street Piano project in Downtown Guelph. Ian is a strong supporter of the Library who brings a welcome, added perspective to the Executive and the organization.

MAY GOODWIN
CURRENT

May is a retired administrator, a library supporter and book sale volunteer who joined the Executive in 2013, first as adjunct and then as a full member, with the role of Secretary.

She brought much welcomed organization skills to the operation of the Executive.

During the Covid-19 Pandemic she added the responsibility of Treasurer and in 2022 became the Chair/Coordinator of the Book Sale.

MARY MULHOLLAND
CURRENT

Mary is a retired teacher-librarian who is committed to fostering a love of reading and developing information literacy skills in young people.

Mary has chaired the Advocacy committee of the Friends and she is the Membership Coordinator.

NANCY RYAN
CURRENT

Nancy is a lifelong lover of libraries. She worked as a student assistant at libraries in Calgary and Edmonton, as a children's librarian in Wellington, NZ, and most recently as an Information Services librarian and coordinator of volunteers at the Cambridge (ON) Public Library (aka Idea Exchange).

Now retired, she enjoys a book buzz generated through volunteering – at a retirement home where she is a volunteer librarian, and at the FGPL book sale where she sorts donations, assists during sale weekend and oversees the post-sale activities.

PAUL YOUNG
CURRENT

Paul has been involved in the not-for-profit sector for most of his adult life, both professionally and as a volunteer.

He has a graduate degree in Education and spent his career in executive positions at a number of provincial, national and international social and health service organizations.

He was a co-founder of Rainbow Programs for Children as well as a past board member of many local social services and arts/cultural related agencies.

This culminated in a six-year stint on the Upper Grand Board of Education and three years on city council.

JAMES GORDON
NOMINEE

James Gordon has been an active library advocate for many years. He sat on the library board for 8 years, and also lobbied for library issues often in his two terms on Guelph City Council.

In his community work he was the first artistic director of the Hillside Festival, first president of the Guelph Civic League, cofounder of the Wellington Water Watchers, first chair of the Family Mental Health Network, a board member for the Elliot, the Guelph-Wellington Non-Profit Housing Corporation, the Rural Learning Society and the Guelph Arts Platform.

At the provincial level he served on the board of the Ontario Council of Folk Festivals and was a member of the Ontario Climate Caucus.

Since his retirement from City Council he's gone back full-time to his work in the arts sector, where he is a songwriter, playwright, musician, author and record producer.

He's lived in Guelph for 55 years. More about James at jamesgordon.ca

LINDA KEARNS
NOMINEE

In 1977 Linda began a 30+ year library career at the Guelph Public Library. She established the library's first archives and local history program; it was through that work she was introduced to emerging computer technologies.

This led to a big career shift when in the early 1990's she became the library's first IT manager, overseeing the implementation of the library's inter-branch computer network and automated library systems.

She is a charter member of the Friends of the Guelph Public Library, and since her retirement in 2008 has worked closely with the Friends of the GPL as its web-master and a member of the annual book sale organizing committee.

She served for 8 years on the Guelph Museum's advisory committee and is particularly proud of the year she chaired the committee that commemorated the 100th anniversary of the writing of John McCrae's "In Flanders Fields" through a series of public programs and events held in 2015.

When not doing library-related things Linda likes to ski in the winter, garden in the summer, and travel, go to the theatre or a concert any time she can.

ANNE MACKAY
NOMINEE

Anne has had the privilege of being involved with the Friends of the Guelph Public Library in a number of ways. In the early days of the Sale (when it was on Wyndham Street), she volunteered simply because it was a good cause.

During her time on the GPL Board, one of her roles was as the liaison between the GPL Board and the Friends Executive, and there she had a chance to see this thoughtful group in action.

She has also been one of the Cookbook Ladies at the Sale for a few years. In her working life, she has been a fundraiser for over 25 years, now working with Hospice Wellington.

In her volunteer roles, she has served with the Guelph Community Foundation's Grants Committee, the Alumni Council for Conestoga College and is currently the Program Chair for the Rotary Club of Guelph.

TARA SIGNORELLI
NOMINEE

As a Laboratory Biologist for the Public Health Agency of Canada in the National Microbiology Laboratory, Tara shows enthusiasm for learning new techniques and trying new roles, including training for and participating in the Emergency Operations Centre to help address public health outbreaks and threats for Canadians and the global health community.

Prior to working at the Public Health Agency, she had taken a hiatus from paid employment to be a full-time parent to her two sons. During this time, she got involved with their activities, volunteering in the school libraries, working on fundraising for the parent council, and joining their Scouts Canada group as Fundraising Coordinator.

Aside from those activities she also found time to become involved with the Friends of the Guelph Public Library Giant Book Sale, starting as a sorter and moving to disposal, before joining the Marketing Committee, and last year taking on the role of Chair of the Marketing Committee.

For recreational activities Tara runs a book club with some neighbourhood friends, has taught herself to crochet, and enjoys walks and yoga.

KATHY MACLEAN
NOMINEE

Kathy MacLean was born and raised in Montreal, Quebec but has lived in Ontario most of her adult life. She settled in Guelph with her husband and two young children in 1986. She completed a Bachelor of Arts degree (English Literature) at the University of Guelph in 1990.

Her early working years were in office administration, in a variety of educational and non-profit settings.

In 2003, Kathy put her organizing and problem-solving skills to work, running her own professional organizing service for 15 years. In retirement, her longtime interests in literacy and learning have lead to volunteer work with Action Read, Third Age Learning Guelph and the FGPL's Book Sale.

A lover and supporter of libraries since childhood, Kathy seeks out libraries to visit when travelling, and hopes to help FGPL advance the Guelph Public Library, here at home.

EX OFFICIO AND ADJUNCT MEMBERS

Steve Kraft	Library CEO Guelph Public Library
Lisa Cunningham	Staff Liason Guelph Public Library
Bang Ly	Board Liason Guelph Public Library Board
Linda Kearns	FGPL Webmaster
Linda and Geof Kearns	FGPL IT and Database Support

HONORARY LIFE TIME MEMBERS

OTHER BUSINESS

THANK YOU