



Executive Member – Role Description

Friends of the Guelph Public Library (FGPL)

Volunteer Position

About FGPL

The Friends of the Guelph Public Library is a volunteer-run, charitable organization committed to supporting and enhancing the Guelph Public Library through fundraising, advocacy, and community engagement. Our flagship annual event—the Giant Book Sale—helps raise vital funds for library programming, services, and future development.

Position Summary

As a member of the FGPL Executive, you will help shape the direction of our organization, provide oversight and leadership for key initiatives, and contribute your skills to support the mission and sustainability of the Friends. This is a collaborative, hands-on volunteer role ideal for community-minded individuals who want to make a meaningful contribution to public literacy and learning.

Key Responsibilities

- Attend and actively participate in monthly Executive meetings (approx. 2 hours)
- Contribute to the planning and execution of major fundraising events
- Share expertise in areas such as finance, business strategy, arts programming, or other relevant skills
- Collaborate on outreach and engagement strategies to grow community involvement
- Participate in at least one working committee or task group
- Support decision-making through thoughtful, respectful discussion and consensus-building
- Serve as an Ambassador for FGPL at community events and functions

Term and Commitment

- Executive members serve a **renewable 3-year term** with two term renewals.
- Average time commitment: 4–6 hours per month, with more during key events (e.g., Book Sale)
- Meetings are typically held once a month, with additional sub-committee meetings as needed

Ideal Qualities and Experience

- Passion for libraries, literacy, and community service
- Experience or interest in one or more of the following: finance, business, fundraising, programming, communications, arts and culture
- Strong interpersonal and collaborative skills
- Previous board or committee experience is an asset but not required

Equity and Inclusion

FGPL is committed to creating an inclusive Executive that reflects the diversity of Guelph. We encourage applications from individuals of all backgrounds, identities, and lived experiences.

To Apply

Please contact the Chair of the Friends, Ian Findlay at info@fgpl.ca.

We look forward to hearing from you!